



WE DO WINDOWS
THE WINDOW
 COME DO WINDOWS WITH US



**CADDO-BOSSIER
 WINDOWS
 USER GROUP**

Shreveport – Bossier City
 Louisiana

www.cbwug.com

Volume 13 No 9

Caddo-Bossier Windows User Group Newsletter

September, 2011

August Meeting

By Glenda Conradi



Joey Cooper presents the August Program

Our scheduled speaker for the August meeting, Michael Phillips, was not able to make it to the meeting so he arranged for Joey Cooper, who works with him, to present the program in his absence. Joey brought the equipment he needed to demonstrate how to set up our computers for a home net-

work. He also showed us how you can transfer files between a computer with Windows XP operating system and one with a Windows 7 operating system, and go back and forth between the two. He then demonstrated how to set up a router with a password and answered questions from the group.

September Program

Our September 8 program will be presented by Bernie Conradi. He has several things he will be sharing to help us get the most from

our computers using the Windows operating system. Your questions are welcome. Please join us and invite a friend

MEETINGS

Thursday Sept. 8 2011

Thursday Oct.13, 2011

Podnuh's Bar-B-Q

1146 Shreveport-Barksdale Hwy
 Shreveport, Louisiana

Meetings 2nd Thursday of each month

7 p.m.



MARK YOUR CALENDAR



Thanks to Joey Cooper for presenting the August program and answering questions.

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THE WINDOW

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Membership Dues.
 Full: \$12.00 a year
 Spouse: \$6.00 a year
 Student: \$6.00 a year.

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~Thank You~

We want to express our gratitude to:

Podnuh's Bar-B-Q 1146 Shreveport-Barksdale Hwy for letting our group hold our monthly meetings in a private dining room in their restaurant.

BancorpSouth on Youree Drive for providing us with a checking account at no charge.

~A QUICK TIP~

Quickest way to the Task Manager

Probably the quickest and easiest way to get to your Windows Task Manager is simply to **right-click** an empty area of your Task Bar and choose "**Start Task Manager**".

There is also another quick way you can get to the Windows Task Manager. Press the **Ctrl+Shift+Esc** keys at the same time.

President's Page



Caddo-Bossier Windows Users Group August Meeting

For the first time in two weeks the temperature was below 100 degrees, and that was great. The meeting started out with the usual announcements and the Treasurers report. We want to thank Charlie for keeping up to date with our finances.

Michael Phillips was scheduled to provide our program this month, but due to an unforeseen meeting, sent his alternate speaker in Joey Cooper. Joey was very articulate and provided us with information on how to set up your computers for a home network. He described how to transfer files from a Windows XP machine to a Windows 7 machine and vice versa. He showed how to configure each computer to share files and made the important fact that both machines must have the same network name. He actually transferred a file back and forth between the two computers.

Joey then showed how to set up the router to make sure that the network is secure from outside intruders, making sure that the network has a password. He then answered a number of questions regarding his program and how they may affect your home network. We thank Joey for his informative presentation. The question and answer portion of the meeting had questions about the security of email received and how to delete same messages. I then showed a Power Point regarding the Restore Previous Versions function of Windows 7. I explained what it was and how it can be used and how long the previous versions remain on your computer. I think this is a function of Windows 7 that a number of us in the group were unaware that it existed. This is a function that we should be aware of, and encourage all to take a look at it and try it out.

The door prize winners for this month were Carolyn Franklin winning a Seagate 500 gig external hard drive and Carol White winning a wireless mouse. Congratulations to our winners.

Look forward to seeing you next month on September 22, 2011.
 Bernie Conradi, President Caddo-Bossier Windows Users Group.

Free Tools for Removing Malicious Software

By Wayne Ebert

No matter how hard you try, or how much you pay for the software you use to protect your desktops, it always seems like a losing battle. It doesn't have to be that way. There are plenty of free software tools available. Below are Six that have been found to be effective and reliable.

COMBOFIX should only be downloaded from bleepingcomputer.com or Forsoftware.com to prevent any unforeseen problems. In fact, review the installation and user instructions prior to use. This is a very powerful application. For example, it will not run with AVG installed though others may be installed but not running. Though it will find and correct malware, rootkits, Trojans, worms, and viruses it is highly recommended that the computer be in safe mode to run this program. There are quite a few does and don'ts so make sure you understand the operating instructions.

CCleaner version 3.09 1493 cleans the registry and removes cached Web data very well. Make a backup of the registry even though CCleaner has a built-in tool for handling the backup. As with any tool, make sure you understand what it does before using it.

Microsoft Security Essentials not only helps prevent an infection, it does so with very little drain of system resources. Updates are frequently delivered automatically.

Malwarebytes provides both anti-virus and anti-spyware protection. There are two versions: Free and Paid. The Paid version has a real-time scanner built in. The free version must be run manually. If you can't run the software and update the definitions manually, you may need to spend the \$24.95 for the licensed version.

Clonezilla Live is free open source software that allows you to do backups and recoveries. Clonezilla is a small bootable live linux distribution to do a single clone. It is a reliable tool for bare metal backups and

restores.

Hamachi is not a tool that will help you clean up your systems, Hamachi enables you to add machines to a Virtual Private Network (VPN) without the related costs of a typical VPN to enable you to use tools already installed on your VPN for use on the newly added machine.



Bernie Conradi & Joey Cooper

Bernie Conradi watches as Joey Cooper Sets up his equipment for the program he will be doing for the group at the August C-B WUG Meeting.

GETTING STARTED TIPS

Keyboard Shortcuts for Windows

Did you know that you can access the Windows Help viewer by clicking on a blank area of the desktop and pressing F1? Here are some other helpful keyboard shortcuts you can try.

F10 – Shows the Options menu

F3 – Snap to the Search box

ALT+C – Shows the Table of Contents

ALT+N – Shows the Connection Settings menu

ALT+LEFT ARROW – View previously viewed topic

ALT+RIGHT ARROW – Move forward to the next topic

ALT+A – Show the customer support page

ALT+HOME – Show the Help and Support home page

CTRL+F – Search the current topic

CTRL+P – Print a topic

HOME – Go to the beginning of a topic

END – Go to the end of a topic

Door Prize Winners for August 2011 Meeting



Carole White & Carolyn Franklin

The August door prizes were won by Carole White, a Logitech Wireless mouse and Carolyn Franklin, a 500 GB Seagate portable hard drive. All Caddo-Bossier Windows User Group club current members, in attendance, are eligible to win door prizes at the monthly meetings.

Recovering "Lost" Files

When Digital Disaster Strikes, "That's no problem," I tried to smile!...because you will be OK. By Gregory West, Member of Sarnia Computer Users' Group (scug.ca) and Port Huron, MI Computer Group (bwcomp.org) For more tips visit his Blog: <http://gregorywest.wordpress.com> Gregory (at) alternatcloud.com

reassure him. I explained that there is a software recovery program that people use in such cases with much success. The voice at the other end of the line was silent. I knew he didn't think this process was possible. After he recovered every single photo from his vacation he couldn't thank me enough.

Have you ever deleted photos from a camera or computer by mistake?

A friend of mine called me recently after going through a "catastrophe," as he called his situation. It happened about mid-way over the Atlantic Ocean, a thirty-seven thousand feet up. He was sitting in his seat with not much to do so he decided to check the photos on his digital camera. All these photos were from this trip to Portugal, a trip that involved hiking in the wilderness and visiting old buildings. You can only imagine some of his prized photos.

I think you know where I am going with this...Yes, while looking at the photos, clicking from one to the next, he inadvertently deleted not just a couple of photos, every photo from his trip was gone in one simple click. After checking and double checking he knew it was fruitless to look further; the photos vanished.

When he got home he called and told me about this situation.

However, my tale doesn't end there. I had a similar problem where a new SD (photo storage card in camera) failed to produce 250 pictures and some video clips. After taking a deep breath I remembered the advice I had doled out and quickly downloaded a copy of Recuva, a recovery program that is free and works. Within no time I had all my pictures and video clips stored on my computer, thanks to Recuva.

The moral of this story is when you delete photos, music from an MP3 player, or data from your computer, remember that it is possible to recover the data. Don't say it will never happen because you are careful. I am sure it has happened to the best of us.

To avoid a similar "catastrophe" you need to have a recovery software program installed on your computer. One of the best recovery programs around is called: Recuva. As an added bonus this program is free and it comes "highly" recommended. You can read the reviews here: <http://cnet.co/filehelp>

~Web Sites~

Free Password Recovery Software

<http://www.nucleustechnologies.com/Free-Data-Recovery-Software.html>
(A complete range of efficient and powerful free tools for Password recovery. Our free tools range includes Kernel recovery for Hotmail MSN password, Kernel for Password Unmask, Kernel Recovery for IE password and Kernel for Outlook Express password Recovery. These free tools help the user to recover passwords at the time of troubles.)

FreeNew

<http://www.freenew.net/#none>
(This site offers a variety of free downloads including a dictionary, barcode reader, Google Sky Map, free iPhone apps, free Android apps, free Windows Apps and many more)

Free Birthday Treats

<http://www.freebirthdaytreats.com>
(A free, easy to use, one stop resource that answers... "What can I get free for my birthday?" Lists businesses and restaurants across the nation and in Canada offering birthday freebies or birthday discounts to adults, kids and even beloved pets. It tells you how to get the freebies. Search locally to find offers near you!)

FindHow

<http://www.findhow.com/>
(Useful How-Tos that range from everyday activities and topics of interest to things you've always wanted to try or learn but didn't know how to get started.)



DID YOU KNOW?

If your mouse has a scroll wheel on it try this trick: When you are in Internet Explorer or Mozilla Firefox hold down the Shift key on the keyboard and spin the mouse wheel. You should go forward a page or back a page depending on which way you spin the wheel. So open your browser then open a few URL links hold the Shift key down and spin the wheel.